



## Federation of Niton and The Bay CE Primary Schools

### Minutes of the Full Governing Board Meeting held on Tuesday 7<sup>th</sup> February 2017

Venue – The Bay.

#### **Members: Invited**

Rev Ian Lovell [F]	IL
Duncan Mills [EX-HT]	EX-HT
Tammy Vincent [C]	TV
Sally Jones [C]	SaJ
Anna Payne [S]	AP
Carolyn Corbett [F]	CC
John Poerscout-Edgerton [P]	JPE
Ruth Noyes [C]	RN
Natasha Dix [P]	ND
Julie Sutch [C]	JS
Alan Limb [C]	AL
Steve Winter [C]	SW

#### **Present**

Rev Ian Lovell [F]
Duncan Mills [EX-HT]
Apologies
Sally Jones [C]
Anna Payne
Carolyn Corbett
Apologies
Ruth Noyes [C]
Natasha Dix
Julie Sutch [C]
Apologies
Steve Winter [C]

**Clerk:** Vicki Brennan

#### **Item Title**

- 1. Apologies**  
JS & JPE.
- 2. Establish order of business.**  
All agreed.
- 3. Declarations of interest.**  
SW declared he is now dealing with the fire safety and extinguishers within the schools.
- 4. Agree minutes of the last FGB meeting.**  
The minutes of the last FGB were agreed. IL asked for all to agree for JS to take the position of the LA governor. Unanimous agreement.  
IL confirmed the presentations for the SPP & L&M meetings.

**5. LLP report - feedback and actions (EX-HT)**

EX-HT waiting for report.

**6. Feedback from the Finance Working Party**

A/L gave feedback. A wide discussion was had and a number of points were discussed. A very thorough meeting.

Discussion regarding the possibility of an apprentice and the positives this would bring.

A/L confirmed the finances for both schools were on track.

A discussion was had regarding the cash controls for both schools.

SaJ is currently working on the budgets for next year for both schools.

**7. Headteacher's verbal report (EX-HT)**

EX-HT confirmed that Catherine Hoare left Niton last week to spend more time with her family. Sue Ford will be working at Niton dealing with all SEN Children every Wednesday.

EX-HT fed back the outcomes of the interviews that were held. A very good set of candidates, successfully offering positions to 3 people.

RN asked if there would be enough time going into SEN with Sue Ford only being at Niton one day a week. EX-HT replied, yes, there was too much time before being spent on other things. The safeguarding role that Catherine Hoare used to do will now be managed by EX-HT or Alison L if EX-HT is offsite.

EX-HT is very impressed with the Niton outcomes.

Louis Riley is doing the sports coaching at Niton and is doing really well. Feedback is really positive.

RN asked who is doing Spencer Bear now. EX-HT explained Wanda Wall is now doing this. The Bay may adopt something similar.

LLP – 3 days with Danielle Cassell preparing Niton for inspection. Very positive feedback of outstanding teaching being shown.

EX-HT attending an HMI course, very interesting information shared. Parent view is great for the parents to leave positive feedback for Niton ready for the Ofsted inspection.

AL asked how will parents be able to speak to Ofsted inspectors. EX-HT explained they will be able to talk to inspectors at the school gate.

Both websites are key when it comes to inspection as a desk top review will be done by Ofsted first. They must be statutory and with all current information on and up to date policies.

It is important to show that EX-HT can effectively manage both schools.

A/P VB to arrange two meetings for the SW group soon into the half term.

Attendance at The Bay. EX-HT said a huge thank you to Fiona Womack for arranging the meetings with the Local Authority. Attendance has been hit hard due to all the illnesses this term. There will be a deep clean taking place within school. To help with infection control.

RN asked how it was going with the year 6 class separation / reshuffle. EX-HT explained there had been some further positive changes for the children's learning.

**9. Link Governor feedback – see reports shared with all.**

EX-HT explained it is key to identify what is being monitored as this will go to Ofsted.

**10. Governor vacancies**

Jayne Hill is no longer able to become a governor. IL explained there are 2 options, to write to parents again or to look at changing the instrument of governance to reduce members. A few suggestions given and governors will discuss and feedback at next meeting if any success.

**11. Prevent Risk Assessment – see document shared with all.**

A/P EX-HT to carry out a risk assessment for Prevent. Simple document. Notice, Check, Share, Report. EX-HT will update regularly. Prevent training to be completed at The Bay. A/P SaJ to check which members of staff still need to have the training.

**12. Feedback from the Christian Distinctiveness Working Party.**

IL explained SIAMS inspection. Good/Outstanding working on all areas.

**13. EYFS Moderation Record of Visits 2016-17.**

Monitored at Niton. Moderation visit late May/June. High praise to the reception team. The attainment for girls for both groups are above national average.

Nicola Taylor has been accredited for Early Years and has recently been appointed a 'Growing Leading Foundation Stage Practitioner', one of six newly appointed across the Island. Will be looking at how things can be developed in both schools.

**14. Data dashboard – Spring term 1**

EX-HT discussed in detail both documents which were shared with governors.

ND asked if spaces in class could be advertised on the website.

A/P VB to add this information to the website.

**15. Training programme report (VB)**

A/P VB to add a grid of all governor training to the website.

**17. Date of the next meeting: 4th April, 5.30pm, Niton.**